

# KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB

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NOTICE IS HEREBY GIVEN that the Annual Parish Council Meeting will be held on  
**Tuesday 21<sup>st</sup> May 2024 at 7.45pm at Kempsford Village Hall**  
The public and press are cordially invited to be present.

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions:  
Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.



Teresa Griffin (Clerk)

13<sup>th</sup> May 2025

## **AGENDA**

**NOTE: Filming, photographing or audio recording of proceedings is allowed – Council asks that prior to the start of the meeting people notify the Clerk of their intention of record.**

1. To elect a Chairman for the ensuing year. Elected Chairman to sign Declaration of Acceptance of Office.
2. To elect a Vice-Chairman for the ensuing year.
3. Councillors to make their Declaration of Acceptance of Office.
4. To remind Councillors to complete (or update where necessary) the Register of Interests form and return to CDC.
5. Apologies.
6. To approve the minutes of the last meeting of Council held 21<sup>st</sup> April 2025.
7. Matters arising.
8. Disclosure of member's interests.
9. Dispensation requests received
10. Questions from members of the public.
11. To receive a verbal report from Gloucestershire County Councillor if present.
12. To receive a report from District Councillors if present.
13. Review of Standing Orders.
14. To review Financial Regulations.
15. To review the Local Government Association (LGA) Model Councillor Code of Conduct
16. Review Banking and Investment arrangements for safety and efficiency.
17. The General Power of Competence – Resolution to approve.
18. Review of the Council's Complaints Procedure and Publication Scheme.
19. Review and confirmation of arrangements for insurance cover in respect of all insured risks.
20. Review of Council's policies, procedures and practices in respect of GDPR and freedom of information.
21. To appoint members/representatives for committees and outside bodies:

• Weymouth Trust	• Village Hall Committee	• Quarries
• Cotswold Canal Trust	• RAF Fairford	• Lakes 103/104
• Highways & Footpaths	• Planning	• Lakes by Yoo
• Flooding & water	• Hazel View Community Facilities Committee	
22. Renewal of Subscriptions
23. To agree dates for meetings until May 2026.
24. Propose plans for 2025/26
25. Planning items (if any):
26. Kempsford Parish Council:
  1. To consider and agree response to the GAPTC consultation on the Local Government re-organisation.
  2. To consider correspondence received (e-mailed)
  3. To receive update from meetings attended and working groups.
  4. Residents reports to Councillors.
27. Finance
  1. To receive and review Independent Auditor's Report.
  2. To receive and approve Finance Report, consisting of bank reconciliation and income/expenditure vs budget.
  3. To authorise payments to be made as per May schedule and retrospective authorisation of any payments made since last meeting as listed on Finance Report.
  4. To consider quotation for alterations to the parish councils store cupboard at Kempsford Village Hall.
  5. To review and approve the Annual Governance Statement for the financial year ended 31st March 2025.
  6. To approve the financial accounts and Accounting Statements for the financial year ended 31st March 2025.
  7. To note the dates for the period of exercise of public rights (3<sup>rd</sup> June 2025 – 14<sup>th</sup> July 2025).
28. Clerks Report
29. Correspondence – by post – Members see appendix
30. To note date for next meeting – 16<sup>th</sup> June 2025 at 7.00pm at Kempsford Village Hall.